Foundation of the Finnish Institute in the Middle East **GRANT APPLICATION**

Kalliolinnantie 4 **for postgraduate studies, research, or field trips**

00140 Helsinki

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| --- | --- | --- | --- |
| **Name of applicant / applying community** | | | **Date of birth** |
| **Grant purpose / project name** | | | **Amount sought (€)** |
| **University of applicant** | **Degree and subject of applicant** | | |
| **Postal address of applicant** | | | |
| **E-mail address** | | **Telephone** | |
| **The project is related to:**  **\_\_ doctoral research \_\_ postdoctoral research**  **\_\_ other, what \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | |
| **Other grants sought/received for the same purpose**  **(grantor, amount sought/received, date of decision)** | | | |
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| **Application appendices:**  **Brief summary of what you will do with the grant (250–400 characters)**  **Project description and grounds for application** | | | |
| **Budget**   |  |  | | --- | --- | | Plane tickets |  | | Accommodation costs |  | | Ground travel at destination |  | | Material costs related to research, such as copying fees, a reasonable number of books, and entrance fees |  | | Administrative fees and insurance |  | | Other expenses (funding for other expenses is discretionary) |  | | **Total** | **€** | | The grant cannot be used for the following purposes: equipment purchases, food, or personal supplies. | | | | | |
| **I accept the processing of my data according to the Foundation’s privacy statement for grant-related data**  Read the privacy statement: <http://www.fimesaatio.fi/tietosuojaseloste/> | | | |
| **Where did you hear about the grant?** | | | |
| **Notes by the Foundation** | | | |

**Instructions for filling the application**

Fill the application by computer and send it and all appendices as one PDF file by e-mail to the Foundation’s executive officer, Anu Leinonen (firstname.lastname@fime.fi). Follow the given limits on the number of characters and words allowed and fill in all sections of the application form.

Under *Amount sought*, enter only the total grant amount sought in euros. Under *Budget*, enter a preliminary itemization of the uses of the sought grant sum in euros (e.g. research material, travel costs, participation costs, and so on) according to the purpose of use of the grant. For travel grants, please specify the destination and duration of the trip. The budget must also include any other funding received in support of the same project.

In order for your application to be handled, you must accept that your data will be processed according to the privacy statement of the Foundation of the Finnish Institute in the Middle East (http://www.fimesaatio.fi/tietosuojaseloste/) . Remember to check the box ”I accept the processing of my data according to the Foundation’s privacy statement for grant-related data”.

**Appendices**

Depending on the nature of the application, appendices may include, for example, a research plan (at most 3 to 6 pages), a CV, and recommendations. Do not attach copies of final theses, published articles, diplomas, or annual reports of organizations.

**For what purposes are grants awarded**

The Foundation of the Finnish Institute in the Middle East awards travel grants for research carried out in the Middle East and research-related travel. Grants can be sought by researchers and doctoral students who are Finnish citizens or who work in Finland. As a rule, grants are not awarded to undergraduate students or for conference trips. The grant must be used during 2021. In evaluating the applications, a long-term stay in the destination area is considered an asset.

In recent years, individual grant amounts have ranged from 500 to 3,000 euros.

**Deadline for applications, application processing, and announcing decisions**

Applications addressed to the board of the Foundation of the Finnish Institute in the Middle East should be sent by e-mail to the Foundation’s executive officer Anu Leinonen. The application and its appendices must be combined into one PDF file. The application deadline is 4 p.m. on 29 January 2021.

For more information, please contact the Foundation’s executive officer at firstname.lastname@fime.fi.

The Foundation will announce the grant recipients on its website at the latest in March 2021.